



Position Description

Position Title: Plant Operator
Status: Production Staff / Non-Exempt
Section: 4050

1. CHARACTERISTICS OF THE JOB

Responsible for the operation of the quarry processing plants in the most efficient manner possible.

2. PROVIDES SUPERVISION TO

None

3. RESPONSIBILITIES - ESSENTIAL FUNCTIONS

- On Standard crusher, check hydraulic system and oil flow at start-up. Check oil cooling system periodically through-out the day. Check hydraulic relief system at shut down.
- Check both crushers on a regular basis for wear, damage, broken bolts, V-belts, etc.
- Maintain constant quality control of the materials condition (ex: moisture, dryness, rock fines, etc.)
- Assure conveyor belts are not running in materials on the return side.
- Check and maintain all conveyor belts for tracking.
- Check and maintain all pull cords and guards.
- Assure chutes and hoppers are clean for material flow throughout the shift.
- Maintain sufficient dust control. Adjust chutes and radial stackers to maintain balanced stockpiles.
- Assure all electrical control vans are clean and free of flammable materials. Maintain padlocks and tags for lockout procedure.
- Maintain all log books on a day to day basis and ensure proper recordkeeping.
- Adhere to all safety regulations and make sure all employees around the plant area are doing the same, including using correct personal protective equipment (PPE)
- Implement and follow all plant procedures.
- Ensure that lights are off and doors are closed in containers at the end of the shift.
- Maintain all equipment to plant standards.
- Ensure safety and supervision of contractors who are onsite at the plant.

ANCILLARY FUNCTIONS

- Check head and tail pulleys, grease when necessary.
- Check skirt board rubber for wear. Push into place or replace as necessary.
- S. Maintain inventory of maintenance parts and supplies.
- Use hose and sprayers whenever necessary.
- If an electrical problem occurs, notify the supervisor and/or phone the electrician.
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- Ensure general housekeeping of equipment and shared spaces.
- Perform other job related duties as assigned by the supervisor.

4. QUALIFICATIONS

- Must be able to read, understand and follow written instruction.
- Minimum one year of experience with machine operations. Knowledge of mining operations preferred.
- Must be a self-starter, cooperative, flexible and able to work under pressure.
- Must be dependable and punctual.
- Ability to effectively communicate both orally and in written form.
- Must be able to lift and maneuver up to 90 pounds.
- Able to work at a steady pace for entire work shift.
- Must be able to tolerate the exposure and conditions of working outdoors.
- Must be available to work overtime, split shifts, evenings, and weekends as directed by supervisor.
- Valid California Driver’s License.

5. WORK ENVIRONMENT

Works outdoors and will be exposed to constant changes in temperature and weather conditions. Moderate to high levels of noise and dust. Performance of job duties brings individual into contact with heights and hazardous machinery, such as crusher, conveyor belts and electrical control panel. Continuous exposure to vibrations and uneven walking surfaces.

6. PHYSICAL REQUIREMENTS

Continuous walking and standing throughout work shift. The individual performing the plant operator duties could expect to encounter lifting, bending, stooping, squatting and twisting at the waist on a frequent basis. Occasional crawling and reaching overhead. The worker is required to possess good gross manual dexterity and eye/hand coordination. Visual acuity, far.

7. IMMEDIATE SUPERVISOR

Site Manager

8. APPROVAL

Director of Production

Date

9. ACKNOWLEDGEMENT

- This position description is subject to change and other functions may be assigned/reassigned at management’s discretion at any time.
- I understand that I am expected to adhere to all company policies.
- I understand that this position description does not represent an employment contract.

I acknowledge that I have received a copy of this job description. It is my responsibility to:

- Read the job description
- Ask questions if I need additional information or clarification regarding items covered in this job description.

Employee:_____

Date:_____